1. **Opening Matters**
	* 1. Check-Ins/Sobriety Statements
		2. Readings
			+ [Twelve Concepts](https://slaafws.org/download/core-files/The_Twelve_Concepts_of_SLAA.pdf) - (Non-Chair Member with most seniority) – **NANCY**
			+ [Twelve Traditions](https://slaafws.org/download/core-files/The_Twelve_Traditions_of_SLAA.pdf)- (Member next most seniority on the BOT) – **NED**
			+ **BOT Preamble** - Sex and Love Addicts Anonymous is a Twelve Step, Twelve Tradition oriented fellowship based on the model pioneered by Alcoholics Anonymous. The only qualification for S.L.A.A. membership is a desire to stop living out a pattern of sex and love addiction. S.L.A.A. is supported entirely through contributions of its membership and is free to all who need it. The BOT is a business meeting. We are the business arm of our recovery organization. Respecting the Second Tradition, we need to put individual feelings aside when we work for the BOT and focus on what serves the Fellowship best. This is a job. We are trusted servants. We abuse that trust when we do not act professionally in discharging the business of the Fellowship. – **PA**

Start Recording (\*9)

1. **Assign roles**
	1. Facilitator – **CHRISTINA**
	2. Record Keeper – **CHRISTINA (Backup notes: JAY)**
	3. Timekeeper – **PA**
	4. Spiritual Reminder - **ALL**
2. **Announcements**
	1. **PA** was scheduled to chair the March Regular Meeting, however Seth nominated Ned to be a permanent Chair for the BOT meetings from now through end of the Conference year (including the F2F Board meeting at the ABM in July). PA seconded. Vote was 7-1-0.

Minority opinion was heard: Having a rotating Chair was good leadership training; it allowed for different voices to be heard throughout the process; “if it ain’t broke, don’t fix it.” If there is something that needs to be fixed about the current assignment of rotating chairs, the member would like to know what it is.

In response to the minority opinion, it was stated that rotating the Chair position loses continuity month-to-month. Having consistency in meeting leadership would make it more effective and efficient.

Another response reiterated the feeling of inconsistency each month; that having a consistent Chair would encourage better learning for that one person.

Point was raised about the need for a consistent agenda and format being possible by eliminated a rotating Chair. Precedent has been set in the past on the Board for having only one Chair. Ned has a potentially objective position at this point, this being nearly the end of his term. The possibility was raised of having the secretary (Christina) preparing the agenda.

The minority opinion was given time to respond, agreeing consistency is an issue and pointing out certain discrepancies in the way procedure is executed, for example, a precedent has been set in the past to discuss the motion before moving to vote, and in this case, the current facilitator (Christina) moved straight to voting. Question raised regarding Ned’s (if elected) ongoing responsibilities as Chair, specifically as pertains to the agenda and uploading the dropbox files.

Another majority opinion was expressed, approving of the past precedent set by other committees of the consistency of having one chair.

Reminder that this does not elect Ned to a position of authority, but simply elects him to be a trusted servant. Ned would assume the responsibility of preparing the agenda for each month and uploading any necessary documents to the dropbox.

Minority felt heard. Second vote was 7-1-0. Motion passed. Ned will chair the next meeting in March and will continue to Chair until the end of the 2020 Conference Year.

* 1. Link is up to register for 2020 ABC/M

Question was raised if Board Members still need to register for the ABM. Answer is yes, we were given a special link by Beth to register online and clarify dates of arrival/departure. If staying for IRC, we will have to be responsible for extending our reservations.

Question was raised about registration for IRC, member was asked by Beth to wait to register for the IRC. Certain steps need to be taken (costs for rooms need to be assigned; IRC planning committee need to meet before details are announced.)

* 1. The State of Grace pre-orders have all been shipped out. Pam/Christina/Hector have done an amazing job as a team to get that accomplished; these staff members are much appreciated and anyone is welcome to express that appreciation directly to these staff members.

FWS shipped 722 copies in one week. Ned announced that as of Monday Feb. 3, 800 copies had sold, worth $20,000, and approximately 10 -15 copies per day were being sold. Response has been great, there have been virtually no glitches in ordering except one order from the LA intergroup, which is currently being investigated. Donations to the amazing FWS staff through the Staff Appreciation Fund are highly encouraged.

1. **Approval of Agenda** (*BOT Agenda 2020 – 2.docx*)

Ned moved to approve the agenda, Anne seconded. Agenda was approved by consensus.

1. **Approval of Minutes**

Minutes from January 11, 2020 Regular Meeting (*JanBOTMinutes\_1.11.20.docx*)

Comment raised regarding the labeling of documents posted to the dropbox, which can at times reflect specific names, including last names.

Action item for Christina to eliminate any last names from documents uploaded to the dropbox. Clarification we will keep first names with last initials in the minutes.

Jay moved to approve the January 2020 minutes, provide we eliminate any last names from the record. Seth seconded. Minutes were approved by consensus.

1. **Monthly Action Items**
	1. Forward December 2019 meeting minutes to Pam/Beth - **CHRISTINA** (DONE)
2. **Routine Reports**

a) Report on Suggestions to the Board

1. None

b) Webmaster’s Report *(2020-02 Webmaster Report.docx)*

Question was raised regarding whether there is a master list of all registered groups. Concern over meeting closures. Do we know how many active groups/intergroups we currently have? Response: approximately \*1600. And can we get clarity from Beth regarding how many new meetings have been listed, and can we somehow discern which registered groups are actually *new* vs. pre-established groups that are finally getting around to registering with FWS.

Action item assigned to NANCY to reach out to Beth regarding this information.

*\*NOTE: According to the recently posted webmaster report as of 3.8.2020, Beth clarified we have approximately 970 registered groups and approximately 75 intergroups. An unknown number of groups/intergroups have chosen not to register.*

1. **Business**

**ELEVATED PRIORITY:**

1. Fiscal Year-end Financial Matters - **JAY** *(LetterTo CPA signed by Jay.pdf; Adjusting Journal Entries.pdf; 2018-19 Form 990 (1).pdf; Final P&L2018-19.pdf; Final CPA Review 2018-19.pdf; Final Balance Sheet 2019-9.pdf)*

The following review referenced Drop box sub-folder “Fiscal Year-End Financial Material”, located within “Documents & Materials.” Board members are welcome to review the Letter to the CPA signed by the Treasurer, Jay, which was part of the CPA’s review process. Our CPA firm also proposed the form “Adjusting Journal Entries, which reflects updated depreciation numbers introduced by the firm, information we did not have at the end of September. Thus it is now updated. The form also accounts for the decline in value of fixed assets such as furniture, equipment, etc. Note that $1850 depreciation accounts for the replacement of our old phone system, which was replaced with a new one and needed to be eliminated from the balance sheet. The form also accounts for the $731.70 sales tax that was previously included in cash payments and subsequently needed to be paid out. The CPA firm wants sales tax accounted for on a cash basis.

In the Final CPA Review 2018-19, Jay pointed out on page 2 of 11, our CPA firm has authorized our clean financial reporting. Note that the IRS will consider this financial report as reflective of 2018 and referred to as such, even though the fiscal year continues in to 2019.

Our financial paperwork verifies we are still eligible to be considered a 501c3 tax-exempt non-profit corporation in the United States; that we do not accumulate unrelated taxable business income; and that the public is notified of us. Form 990 reflects all the questions our organization must be accountable for so that we are transparent and identifiable.

Note that Board members do not have anonymity in regard to the filing of these statements, as our full names are listed on these documents and this information is available to the public. Our social security numbers are NOT included. Additionally, we post our financial information to the Fellowship in the newsletter, therefore this information is also available in that area.

The Board has officially reviewed these financial statements, as required by law. Bravo Jay! This is a tremendous amount of work.

Seth moved to approve these final financial statements including adjusting journal entries, to file form 990, and approve Jay as Treasurer is authorized to sign these forms. Rick seconded. Motion approved 8-0-0.

1. Discussion of establishing the “Lifesaver Program” for recurring Monthly giving **NED**

We currently have the ability for any member/group to donate to our organization on a monthly basis. This is already on the FWS website. It came to the attention of the BFSC that recurring monthly giving is a popular and successful endeavor for quite a few other 12-step fellowships, notably SAA. There are currently 7 fellows in our entire program who have committed to give monthly contributions to the fellowship, for a grand total of $108 per month. The Lifesaver Program can get these numbers up and perhaps attract matching donors.

Board Members volunteered enthusiasm to be included as monthly givers, even at a nominal fee of $5 a month would make a difference.

Point was raised wanting an update to ensure the website is a secure mechanism for collecting donations. One member previously thought they were donating but it wasn’t showing up on their bank statements. Ned confirmed this will be featured on the Q-give platform, and that was the mechanism we will continue to use. The Board was invited to make a commitment to participate in this program to lead by example, and that would become part of the marketing campaign to present to the Fellowship.

1. Quarterly review of the financial statements – **JAY** (*Balance Sheet 2019-12.pdf; P&L 2019-12 YTD v. Last YTD.pdf; P&L 2019-12.pdf; P&L Actual YTD v. Budget YTD.pdf)*

Reference made to subfolder “December 31 Financial Statements” located in “Documents & Materials” in the drop box.

Note P&L 2019-12 do not include State of Grace. Conference Committees are spending very little money. Amazon gift cards were presented this year to the 4 FWS staff members as holiday gifts.

In comparing the YTD P&L’s v. Budget YTD, sales were right on budget, contributions are below budget, we are down about 18%. Last year, we received two $12,000 contributions during the first quarter of the fiscal year, so it appears contributions are down for this year, but we budgeted accordingly for this year knowing we would not regularly receive that same amount of contributions.

Rick moved to approve the P&L 2019 and Balance sheet with an action item for Jay to send these to the Newsletter. Anne seconded. Motion was approved by consensus.

1. Vote for the approval of Chris D. as the new FWS Newsletter editor **PA**

The BPMC was fortunate to have Chris come forward and volunteer to edit the FWS Newsletter. He writes on the CJC, is a member of the CJC, is a BOT Alumni, he has a great work ethic, and has a lot of knowledge. Seth moved to approve Chris as the FWS Newsletter Editor. Ned seconded. Motion was approved by consensus.

1. Vote for the approval of Jenny D’s BDC Non-BOT Application **SETH** *(Jenny D BDC Non-BOT Application.pdf)*

Jenny is currently the Secretary of the Los Angeles Intergroup. She is an excellent candidate. Her application was very impressive. Ned moved to approve Jenny’s application for the BDC. PA seconded. Motion was passed by consensus.

1. Vote for the approval of Beth’s BTC Non-BOT Application **SETH** *(BETH­\_S-BTC non-BOT Application.pdf)*

Beth is a key technology player and would be an integral part of this committee. Rick moved to approve Beth’s application for the BTC. PA seconded. Motion was approved by consensus.

1. Inquiry from the ARS regarding its processing of an IFD pertaining to Core Documents proposed for the ABM Agenda **JAY** (*2020-ABM-The-Blessings (1).pdf; The-Blessings.pdf)*

This came through as a courtesy from the ARS for the BOT to weigh in on, regarding our opinion on a proposed IFD for the 2020 ABM concerning adding the Blessings as a core document to the website. Do we have any objections to this coming up at the ABM?

We agreed to table this discussion for next month’s meeting in the sake of time.

Recording Stopped (\*9)

Check-outs

Closing Prayer:

Higher Power, make me worthy to serve You through this Fellowship and the Twelve Steps and Twelve Traditions. Help me to be generous with my time and effort, to give without counting the cost, to give back wholly for what I have so freely received without looking for any reward, other than that of knowing I have done your will. Through my service, may I give hope and peace to those who still suffer. – (Rick S.)

Meeting Schedule for Conference year 2019-2020

|  |  |  |
| --- | --- | --- |
| 14 Sept 19 – Regular | 12 Oct 19 – Interim | 9 Nov 19 – Regular |
| **~~14 Dec 19 – Interim~~** | **~~11 Jan 20 – Regular~~** | **~~8 Feb 20 – Interim~~** |
| **14 Mar 20 – Regular** | **11 Apr 20 – Interim** | **9 May 20 – Regular** |
|  **13Jun 20 – Interim** | **11 Jul 20 – Regular** | **F2F** |